

MINUTES

SPC Building and Grounds Committee

Tuesday, December 2, 2018 and Tuesday, December 11, 2018

Attending: Gary Anderson, Exum Bailey, Stan Dixon, Drake Dowler, Neil Huffman, Ray Shelton, David Stubbs, Jinny Buchanan, Richard Porter
Billie Toney (Staff Liaison), Kathryn Campbell (Staff Liaison), Charlie Lee (Staff Liaison)
Decorating Subcommittee Members: Joy Kronenfeld, Cynthia Hunt, Peggy Smith, Tammy Lewis
Of Counsel Members: Helen Woods, Susan Klaiber

1. Opening Prayer
2. Minutes of Last Meeting - Approved.
3. Projects - Completed this month
 - a Replace water heater room 126 (30 gal; \$1050 Tesauro)
 - b Security system upgraded- power supply; cell phone communication to SW (~\$1000)
 - c Elevator maintenance done
 - d Replaced 2 CFL fixtures in Narthex; obtained quotes on LED replacements
 - e Leak at recirculating pump in boiler room - repaired
4. Projects- Funding Approval Sought & Approved
 - a Change out batteries in thermostats and check programming
 - b Gate City Glass asked to evaluate/repair leak at clerestory window in sanctuary ("over piano") \$12,835 - discussed
 - c Replace timers with photocells- office sanctuary - discussed
 - d Burnisher- decided to scrap old propane one and buy new electric one \$1500
 - e Bathroom floor cleaner machine- decided to buy \$2000
 - f Leak at N. side hallway 400 level- to have Shaver evaluate
 - g Continued leak at chimney at 402 - problems continue- have Shaver evaluate
 - h Sign repair-Jeremy from Raleigh to evaluate problems and repair
5. Projects in Process - Fel. Hall Entry
 - a Flooring- decided to strip floor - then stripping process caused tiles to delaminate
Then decided to take up tiles and mastic, using proper abatement procedures
 - b Address soon furnishings and decorating and membership issues for new space
 - d
6. Projects in Process- Bus Shelter
 - a Neil is studying bus and shelter issues and will report in the future.
 - b
7. Projects in Process - Reroof S2 Shingle Roof Office Wing
 - a First- step- consult with expert recommended by gypsum decking association about options.
7. Projects in Process- Other
 - a Paint/repair Ardmore side door- Gary
 - b Bob Overman to organize volunteers to reorganize Music Library to meet fire code
 - c Replace door at workroom
 - d
8. Other
 - a Operating Budget- Decided to ask for increase from \$85,000 to \$92,000 by increasing repairs to more realistic \$20,000
 - b Discussed need for emergency plan. Decided should be a matter for Admin Comm. or new "Safety" committee
9. Closed with Prayer

NEXT MEETING - TBD January