

Personnel Committee Minutes

December 4, 2018

7:00 pm

Committee Members (bold in attendance): **Rev. Dr. Charlie Lee, Chair - Kim Dawson, Josh Nelson, Jennifer Dowler, Brad Smith, Ben Stahr, Donna Bailey**, Libbi Gundaker, and **Hannah Vaughan-Shoffner**

Opening prayer – Kim Dawson

December agenda items for discussion:

- 2018 annual performance review status
- 2019 budget request
- Annual committee report
- Session committee highlights
- Committee membership for 2019 / Meeting day/time

Notes:

Review of open action items

2018 annual performance review status – Discussions with all staff members and liaisons have been completed.

2019 Budget Request – Committee reviewed information scenarios provided by Libby and approved the request to Finance for 3% increase in staff salaries.

2018 Annual Report – Draft report had no additional input or edits from committee.

Session Committee Highlights for December Meeting - Kim to draft 3-5 minute update focused on priority progress, by the numbers, and story of impact for December Session meeting.

2019 Committee Membership – Donna Bailey will chair for 2019 and Slade Lewis will vice chair and then chair in 2020 and 2021. Kim, Jennifer and Josh all plan to rotate off the committee by year end.

Meeting closed in prayer – Reverend Dr. Charlie Lee

Next meeting – January 8, 7 pm Room 319