

## Personnel Committee Minutes

May 14, 2019

Committee Members (bold in attendance): **Donna Bailey -Chair**, Slade Lewis – Vice Chair, Leslie Webb, Brad Smith, **Hannah Vaughan, Libbi Gundaker, Ben Stahr, Joel Ritter, Rev. Charlie Lee**

Opening Prayer: Donna Bailey

Agenda Items:

Bus Driver Search Update

Use Sign-up genius for adult rider volunteers? (June)

Update from Small Personnel Study Group

Update on Kathryn's Financial Plan program request

Policy and Procedures Manual review progress

Social Media guidelines from committee members

Reminder to meet with staff liaisons

Action:

Interviews are scheduled this week by Charlie Lee, Neil Huffman, Laura Roberson. Once driver is hired, we will advertise the need for a 2<sup>nd</sup> adult bus rider.

Staffing scenarios were presented by Personnel Staffing Study group.

Discussion continues.

Kathryn Campbell is working towards the Healthy Pastors Financial Program which will make her eligible for student loan payment assistance. Offerings will be accepted during the month of June towards the program completion. Donna will write newsletter article.

Policy and Procedures Manual preliminary review in progress

We are still compiling social media guidelines for future inclusion in policy manual.

Committee members were reminded to meet regularly with their staff liaisons.

Closing Prayer: Charlie Lee